

Clovis East Choirs – Excused Absence Form

Please use this form for events outside of the school day **only**. Absences from periods 0-8 should be cleared through the school attendance office. Only absences for specific unavoidable conflicts will be approved and excused.

Please fill out this form completely and turn it into your director as soon as you are aware of the absence.

Name: _____ Today's Date: ____ / ____ / ____

Ensemble: _____

Event/Rehearsal Missed: _____

Date of Event Missed: ____ / ____ / ____

Actual Time Missed: [] Whole Event/Rehearsal [] Partial Event/Rehearsal Time Missed
From: _____ To: _____

Please describe in detail the reasons for missing the above event:

"I understand the attendance policy for the ensemble that I am participating in and that I may not perform if I miss a rehearsal the week(s) leading up to a performance. I also understand that an alternate assignment may be assigned due to my absence, and that my request may not be approved."

Student Signature: _____

Parent Signature: _____

For Office Use Only: ___ Approved ___ Not Approved Reason: _____

Make-Up Assigned? ___ No ___ Yes: _____

Due: ____ / ____ / ____